

TERMS OF REFERENCE FOR DEPARTMENTAL AND CENTRE RESEARCH COMMITTEES AT SCIENCE AND TECHNOLOGY

Aims and objectives

Research committees should be established at all departments and department-like centres at Science and Technology. The research committees act in an advisory capacity for the heads of departments as regards developing the departmental research strategy and in relation to research-related questions.

Tasks

The tasks for the departmental research committees are determined locally, but the committees should:

- Discuss and advise on the formulation of major academic initiatives/project ideas.
- Coordinate and advise on major research applications and external funding possibilities.
- Discuss possible initiatives to strengthen external and internal collaboration.
- Discuss recruitment plans and initiatives, and advise in connection with tenured appointments of scientific staff.
- Discuss and advise on internationalisation initiatives, including initiatives in relation to strengthening the international impact and visibility of the research.

Composition of members

- The research committees are appointed by the heads of departments or centre directors.
- When designating members, consideration should be given to ensuring wide representation of the individual department's fields of research. Members are appointed from among professors and other heads of research with research breadth and expertise at a high international level. The chairs of the committees are appointed from among the members by the heads of departments. Each chair is also a member of the Faculty Research Committee.

Meeting cadence

- The committees meet as required and at least four times a year.

Secretarial services

- The departmental research committees are provided with secretarial services by the departmental secretariats.