

TERMS OF REFERENCE FOR DEPARTMENTAL PUBLIC SECTOR CONSULTANCY COMMITTEES AT SCIENCE AND TECHNOLOGY

Aims and objectives

Research-based public sector consultancy committees should be established at the departments involved in public sector consultancy at Science and Technology. The public sector consultancy committees act in an advisory capacity for the heads of departments as regards developing the departmental public sector consultancy strategy and in relation to public sector-related questions.

The aims and objectives of the committees are to develop the departmental public sector consultancy and advice, as well as helping to ensure synergy and an academic basis for developing socially relevant research-based public sector consultancy, educational initiatives, talent and external research funding.

Tasks

The tasks for the departmental public sector consultancy committees are determined locally, but the committees should:

- Discuss and advise on major academic initiatives in relation to gearing the public sector area.
- Identify and advise in relation to research requirements to strengthen the academic basis for the consultancy services.
- Discuss opportunities for increased internal collaboration cutting across locations and departments.
- Coordinate and advise in relation to the strategic academic dialogue with the ministries.
- Coordinate and advise on the identification of: new customers and markets for research-based public sector consultancy both nationally and internationally, new teaching and education initiatives, and new projects targeting applications for EU funds.
- Discuss and ensure the implementation of concepts and guidelines for problem-solving, including quality assurance of the professional advice in particular.
- Discuss professional development of the public sector area, including merit and recruitment plans and initiatives.
- Coordinate and advise in relation to dissemination, communication and information about public sector consultancy both internally and externally, including contributing to relaying the results of the research-based consultancy.

Composition of members

- The public sector consultancy committees are appointed by the heads of departments.
- When designating members, consideration should be given to ensuring wide representation of the academic units involved in the public sector consultancy. In addition, at least one representative is appointed from the relevant Danish centre (DCA or DCE). The chairs of the committees are appointed from among the members by the heads of departments. Each chair is also a member of the Faculty Public Sector Consultancy Committee.

Meeting cadence

- The committees meet as required and at least four times a year.

Secretarial services

- The departmental public sector consultancy committees are provided with secretarial services by the departmental secretariats.