



Meeting date: Tuesday 27 February 2025 10:00-12:00

Meeting place: 1872-547

Meeting subject: MBG Management Team

Attendees: Anne Færch Nielsen (AFN), Charlotte Rohde Knudsen (CRK), Christian Kroun Damgaard (CKD), Christian Storm Pedersen (CSP), Claus Oxvig (CO), Esben Lorentzen (EL), Esben Skipper Sørensen (ESS), Inge Danielsen (ID), Magnus Kjærgaard (MK), Stig Uggerhøj Andersen (SUA), Torben Heick Jensen (THJ)

Absent: Ditlev Egeskov Brodersen (DEB)

Minutes: ID

Agenda		Follow-up
1.	Approval of agenda and minutes of previous meeting (27012025) The agenda and minutes from the previous meeting were approved.	
2.	Model for joint procurement of equipment (Stig) Stig presented a proposal for joint procurement of shared equipment. A test purchase showed that similar equipment was already available in the department, but five groups expressed interest in co-financing future purchases. Key discussions focused on procurement responsibility, financial implications, and ensuring fair access to shared resources. It was agreed to proceed with the joint procurement model, with MBG potentially handling purchases and invoicing groups as needed. The feasibility of central ownership and a small user fee will be explored, and better oversight of available equipment will be prioritised.	
3.	Principles for room allocation (Claus) To optimise space for upcoming hires, Claus requested feedback on allocation principles. It was agreed to move freezers to a central basement location and explore repurposing underutilised storage rooms and large offices for lab space, considering structural constraints. A more systematic approach to shared equipment was discussed, with a preference for consolidating light equipment in common rooms while maintaining individual funding responsibility. Office allocation should	



	<p>be centralised, ensuring guaranteed space for PhD students and postdocs, while groups with students who do not spend time in labs may follow other principles. Some offices currently used by master's students could be converted into lab space.</p> <p>The partner office on the fifth floor will function as a bookable phone booth for online meetings. Non-tenured group leaders will share lab space and potentially office space, though retroactive reductions should be avoided. Instead of major renovations, office layouts may be adjusted to improve space use.</p> <p>Technicians and AC-TAP staff without managerial responsibilities should be placed in shared offices, and sections should be informed early about any changes. A low-cost monitoring system will be introduced for relocated -20°C freezers. The room committee will work with section coordinators to identify space for new tenure-track group leaders, though final placements may vary. To address the need for more meeting rooms, MBG will start by acquiring a small online meeting booth.</p>	
<p>4.</p>	<p>Diversity & Gender Equality Committee at MBG (Claus)</p> <ul style="list-style-type: none"> • All departments are represented by a member in the faculty's Diversity & Gender Equality Committee. Most departments also have a local committee – should MBG establish such a committee? <p>Claus raised the question of whether MBG should establish its own Diversity & Gender Equality Committee, as most departments have a local committee in addition to their faculty representative. This had been discussed in a previous meeting, where it was decided that diversity and equality issues would instead be handled within existing departmental committees. MBG is not alone in this approach, as other departments have also opted out of forming a separate committee. Stig noted that, during his time in the NAT diversity committee, he has only been contacted about one case, suggesting that the current structure may be sufficient.</p>	
<p>5.</p>	<p>A.O.B.</p> <p>-</p>	