

Minutes – evacuation drill 6 May 6, 2024

Punkt	Referat	Ansvarlig
1.	<p><i>Pre-meeting</i></p> <p>Ulla Birk Henriksen informed that an Erasmus student with physical disabilities on the 6th floor would not be participating in the drill.</p> <p>There was a discussion regarding the necessity for clearer written instructions on how to assist individuals with physical disabilities during emergency situations. Special Consultant Anders Kragh Moestrup emphasized that individuals unable to use stairs must be escorted to the nearest safe area, such as another building or a balcony. Upon the arrival of the fire brigade, they should be informed about the location of the person requiring assistance.</p> <p>There was a query regarding what the observers should take note of:</p> <ul style="list-style-type: none"> • Whether anyone retrieves the vests • Whether all rooms are cleared • Whether all individuals are evacuated • Observations on people's reactions <p>There are a couple of new areas in the building: the basement in 1874 and the basement behind the yellow door in the waste room. It is crucial to verify if the alarm is audible in these areas.</p>	
2.	<p><i>Evaluation</i></p> <p>All LAMU members from buildings 1870-1875, as well as individuals wearing vests, participated.</p> <p>Niels Sandal reported that everyone had exited the building within 5 ½ minutes after the alarm was activated.</p> <p>It was suggested that observers on each floor should provide feedback.</p> <p>Basement: The alarm was audible only in the area in front of the cleaners' facilities. It could not be heard in the student area and behind the yellow door in the waste room. Nat-Tech Byg will investigate. No vests were retrieved, but everyone left the area.</p> <p>1st floor: No issues reported.</p> <p>2nd floor: No issues reported. Observers questioned why the fire doors did not close. Nat-Tech Byg clarified that it was not part of the drill.</p>	NT-Byg

	<p>3rd floor: No issues reported.</p> <p>4th floor: All yellow vests were retrieved, but not all orange ones. One person refused to leave.</p> <p>5th floor: In some hallways, nobody retrieved the vests, but everyone evacuated.</p> <p>6th floor: One yellow vest and two orange vests were retrieved.</p> <p>7th and 8th floor: No issues reported.</p> <p>One individual wearing an orange vest inquired about their coordination role, which was unclear. Orange vests should coordinate with each other at the assembly point and must coordinate with firefighters and police. Additionally, they should attempt to gather individuals from their respective areas to ensure everyone has evacuated the building. The instructions for individuals wearing orange vests should be reviewed and revised.</p>	NT-Byg
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