

## Terms of reference for the business committees at Science and Technology

### **Aims and objectives**

The aims and objectives of appointing business committees at all the departments and department-like centres at Science and Technology are to significantly increase dialogue and collaboration with the private business sector.

There are a number of advantages in connection with increased business collaboration. These include joint research applications, new networks, sharing the research infrastructure, access to external research funds, collaboration regarding degree programmes, and a contribution to solving major societal challenges.

### **Background**

Increasing collaboration with the private business sector is a strategic aim at Science and Technology and the university as a whole.

The business committees at all the departments and department-like centres are appointed with a view to increasing Science and Technology's collaboration with private and public companies.

### **Tasks**

The task portfolios are determined locally, but the tasks of the business committees include:

- Setting annual targets – in collaboration with the departmental management – for the extent and nature of business collaboration at the department or centre.
- Regularly describing the department's or centre's positions of strength that are relevant to the business sector.
- Providing access for enquiries from companies, the Dean's Office and the Faculty Secretariat regarding activities related to business collaboration.
- Mapping and contributing to the initiation of collaboration with companies that can have an interest in the department's or centre's academic profile (both major companies and SMEs).
- Providing management information to the Faculty Business Committee and the Faculty Management Team in connection with enquiries, including a brief annual report of the individual committee's work.

### **Composition of members**

- The business committees are appointed by the head of department or centre director.
- A representative number of members are appointed in relation to the business potential, and a chair is appointed from among the members by the head of department or centre director. The chair is the committee's contact person, and thereby receives enquiries from companies, the Dean's Office and the Faculty Secretariat. The chair is also a member of the Faculty Business Committee.

**Meeting cadence**

- The committees meet as required and at least four times a year prior to the meetings of the Faculty Business Committee.

**Secretarial services**

- The local business committees are provided with secretarial services by the local administration.